# Form A: Main application form

All fields must be completed. Guidelines for filling in the application form can be found [her](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113)e.

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| **Project** | | | | | | | | | | |
| **A1.** **Project type**  The project comprises the following activities: | | | Project type:  Type 1: Project with research content and business plan  Type 2: Project with research content focusing on the common goods of organic farming without a business plan  Activities in addition to research:  Development  Demonstration | | | | | | | |
| **A2.** **Do you apply for earmarked funding?** | | | *This application round is strictly for projects under Organic RDD 6.* | | | | | | | |
| **A3.** **Project title and acronym:**  (max. 2 lines) | | |  | | | | | | | |
| **A4a.** **Brief project description:**  (max. 1,500 characters in English) | | |  | | | | | | | |
| **A4b.** **Brief project description:**  (max. 1,500 characters in Danish) | | |  | | | | | | | |
| **Applicant** | | | | | | | | | | |
| **A5. Name of main applicant/coordinating company or institution:** | | |  | | | | | | | |
| **A6. Municipality** | | |  | | | | | | | |
| **A7. CVR number:** | | |  | | | | | | | |
| **A8. P number:** | | |  | | | | | | | |
| **A9. Address:** | | |  | | | | | | | |
| **A10. Project manager’s name and title:** | | |  | | | | | | | |
| **A11. Project manager’s telephone and e-mail address:** | | |  | | | | | | | |
| **A12. Total amount applied for in DKK:** | | |  | | | | | | | |
| **A13. Have you applied for funding in relation to this project via other state, regional and/or EU schemes?** | | | Yes – Scheme and file number:       Year:        No | | | | | | | |
| **A14.** **Starting date:** | | |  | | | **A15.** **End date:** | | |  | |
| **Applicant’s confirmation** | | | | | | | | | | |
| **A16. Applicant’s confirmation:**  If your company or institution is the only project participant, then the main application form must be signed by the company’s or institution’s financial controller. Regarding cooperation projects, the application form must be signed by the main applicant’s financial controller or the project manager.  The applicant is under the obligation to inform the GUDP-secretariat immediately in case of significant changes to the information submitted; thus including additional funding granted for the entire project or parts of the project by other parties, of which the applicant had no knowledge at the time when the application was submitted.  The applicant confirms with his or her signature that all data and information provided in the application material are correct, and that all indicated green and financial effects are estimated realistically and in the best possible way.  Please notice that some of the information provided may be published on the Internet, cf. the call section ‘Procedure for the processing of applications’. | | | | | | | | | | |
| **Date:** | **Signer name/stamp:** | | | | | | **Signature:** | | | |
| **Project type and company size** | | | | | | | | | | |
| **A17.** **Project type:** | | | Individual/sole participant project  Collaboration project | | | | | | | |
| **A18.** **Company size:** | | | Small company  Medium-sized company  Large company  Public institution | | | | | | | |
| **Key staff** | | | | | | | | | | |
| **A19. List of project key staff from the participating companies/institutions as well as their expected engagement in the project:**  Additional staff can be added in the last row of the table if needed. | | | | | | | | | | |
| Name: | | Position: | | | Number of hours: | | | Institution/company: | | |
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| **Applications with research contents (all applications under Organic RDD 5)** | | | | | | | | | |
| **A20.** **Scientific evaluation:** | | | | Form E must be completed. | | | | | |
| **Detailed project description** | | | | | | | | | |
| **A21. Project background, purpose and work packages:** (max. 10,000 characters) | | | | | | | | | |
| **A22. Novelty value of the project:** (max. 2,000 characters) | | | | | | | | | |
| **A23. Specific project impact within green sustainability:** (max 3,000 characters excl. the impact form)    The specific green impact of the project must be indicated in one or both of the impact forms below. See guidelines for the current call on our [website](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113).   |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | | Impact form 1 – Green sustainability | | | | | | | | Parameter |  | **Impact**  **(indicate unit)** | **Dissemination (indicate unit)** | **Total impact (impact x dissemination)** | **Expected year of achievement** | **Source reference** | | Limited impact on the environment from nutrients (N and P), pesticides and greenhouse gases | **Nitrogen (N)** |  |  |  |  |  | | **Phosphorus (P)** |  |  |  |  |  | | **Pesticides** |  |  |  |  |  | | **Greenhouse gases (CO2-eq.)** |  |  |  |  |  |   \* If the project has several effects, only quantify the primary effect. Primary effects must be quantified in the table and described in text. Other effects must be only be described in text.   |  |  | | --- | --- | | Impact form 2 – Green sustainability | | | Parameter | **Short description (max. 240 characters)** | | Credibility in relation to the organic principles |  | | The contribution of organic agriculture to public goods |  | | Resilient systems |  |   \* If the project has several effects, only quantify the primary effect. Primary effects must be quantified in the table and described in text. Other effects must be only be described in text. | | | | | | | | | |
| **A24. Project’s specific impact within financial sustainability:** (max. 3,000 excl. impact form)    The specific impact of the project must be indicated in one or both of the impact forms related to financial sustainability. See guidelines on GUDP’s [website](https://lbst.dk/tilskudsguide/groent-udviklings-og-demonstrationsprogram-gudp/#c10113).   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Impact Form – Project Proceeds | | | | | | | Project participant | **Proceeds in DKK (earnings minus expenses)** | | | | | | **Year 1**  **after project completion** | **Year 2**  **after project completion** | **Year 3**  **after project completion** | **Total** | **Source reference** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   \* It must be stated in the supplementary text how the proceeds are generated for the individual participants in the table, including a description of what is expected to be sold, how many units (the expected dissemination) and at which net earnings. It must be clear how the proceeds are calculated, and the figures in the table must appear in the supplementary text with an explanation. Proceeds include only financial impact for the project partners.   |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | Impact Form – Further financial impact of the project | | | | | | | Further financial impact for | **Impact**  **(indicate unit)** | **Dissemination**  **(indicate unit)** | **Total impact**  **(impact x dissemination)** | **Implementation expected**  **year** | **Source reference** | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  | |  |  |  |  |  |  |   \* Further financial impact is the potential of the project obtained by disseminating the project's results in the sector measured in DKK. Further financial impact includes socio-economic effects. Further financial impact must not include effects that lie within the project participant group. | | | | | | | | | |
| **A25. Technical risk analysis:** (max. 2,500 characters) | | | | | | | | | |
| **A26. Project organization and management:** (max. 2,500 characters)    The project manager’s as well as the participants’ competences used to accomplish the project (max. 5 lines per participant). | | | | | | | | | |
| **A27. Project coherence with other previous and ongoing projects:** (max. 2,500 characters) | | | | | | | | | |
| **A28. Communication plan:** (max. 2,500 characters) | | | | | | | | | |
| **Business plan** | | | | | | | | | |
| NB! Should not be completed by type 2 projects.  **A29. Form G (Business Model Canvas)**  Based on the answers to the questions below (A30 to A33), Form G ‘Business Model Canvas’ is to be completed separately for the output that is generated in the project | | | | | | | | | |
| **A30. Competitor analysis:** (max. 2,500 characters) | | | | | | | | | |
| **A31. Market potential:** (max. 2,500 characters) | | | | | | | | | |
| **A32. Marketing plan:** (max. 2,500 characters) | | | | | | | | | |
| **A33. Commercial risk analysis:** (max. 2,500 characters) | | | | | | | | | |
| **Personal data** | | | | | | | | | |
| **A34. Publishing personal data on the Internet:**  Please note that parts of the provided information may be published via the Internet, as it also appears from the call section on ‘Procedures for considering applications.’  For information on the GUDP-secretariat’s processing of personal data, contact information for the data controllers, the possibility of requests for access to or rectification of personal data etc. please see the invitation of applications for GUDP, the final chapter ‘Processing of personal data’. | | | | | | | | | |
| **Checklist** | | | | | | | | | | |
| **A36. Checklist before you send the application material:**  Form A – Main application form completed and signed by the project manager.  Form B – Budget and Gantt chart completed.  Form C – Participant forms for all project participants incl. The main applicant/project manager completed and signed. The form must be signed by the company’s financial controller.  Form D – Additional business plans if a project has more than one.  Form E – Project description for scientific evaluation completed.  Form G – Business Model Canvas for each business plan.  Up to 4 pages enclosures  CVs for all relevant project key staff (indicated in A19) must be attached as enclosures; max 1 page per key person and max 2 pages for the project manager.  All relevant application forms, CVs and enclosures must be in a single pdf-file, except for Form B and Form E (which also includes CVs of the participants that take part in the research part), which must be attached as separate files (1 spreadsheet and 1 Pdf-file). The total pdf-file should be submitted in a non-scanned version without signatures as well as a scanned version with all signatures. Therefore, please attach the following:  Pdf-file: Non-scanned version without signatures  Pdf-file: Scanned version with all signatures  Excel spreadsheet (Form B): non-scanned version with budget form and Gantt chart  Word-file (form G): non-scanned version with completed Business Model Canvas  Pdf-file: Form E including relevant CV’s.  The applications is to be sent via e-mail to the GUDP-secretariat at [gudp@lbst.dk](mailto:gudp@lbst.dk). Write the name of the project in the subject field. | | | | | | | | | | |