

Adobe Connect guidelines

- Please start up the meeting 15 minutes before the meeting, so that we can solve any technical problems before the actual start of the meeting. **The meeting room is open, so you can test the login already today if you like.**
- You must have Adobe Flash Player 10.1 or later installed on your computer
- When you click the link you will be asked to download “Adobe Connect” IF you don’t already have it on your computer
- Please use a headset. Connect your headset before you go into the meeting room
- Shut down all programs that are not strictly necessary during the meeting
- Do NOT use Edge as browser – all other browser options works fine
- Follow the link to the meeting room:
 - 17. Marts 2020 kl. **9-11**: <https://c.deic.dk/rtg5i7txlms2/>
 - 19. Marts. 2020 kl. **13-15**: <https://c.deic.dk/rniyzqs79rbq/>
- Login as a Guest (write your name/surname)
- Once you are in the meeting room you will be able to hear and see the presentation on the main screen when the meeting starts
- During the meeting there is an open chat function that you can use for the questions or to ask for technical support
- In the top bar there is a drop-down menu with icons where you can choose: to raise your hand, agree sign, smiley etc.