

**Program and notes for ProGrOV 4th Project Meeting & Write Shop
15th – 19th September 2014 (both days included)**

Overall theme: Synthesising knowledge for scientific and general dissemination
**Course theme: High value chain development in relation to global food systems,
food sovereignty and global social change**

Arrival: Sunday 14th September (at the latest in the evening)
Departure: Friday evening (after 5 p.m.) 19th September or Saturday 20th September
Please note: The meeting is for 5 full days. We urge students as well as supervisors to use this opportunity to advance the studies as much as possible. It is not very often that we meet, and the project is in a critical stage in terms of synthesising knowledge and documenting findings and lessons learnt. Therefore, we need to make the most of the time. We therefore anticipate that supervisors and students reserve the full week from Monday morning at 8:30 a.m. to Friday afternoon at 5 p.m. Should you have a need to leave early, please inform ICROFS, the Ugandan team and your thematic group at least 2 weeks in advance, so the programme can be adjusted accordingly, to avoid wasting your colleagues time and energy.

Attendance:

PhD students: 15-19 September (Uganda:3, Kenya: 3 or 4?, Tanzania: 3) (*in total 9-10*)
Supervisors: 15-19 September (Uganda:3, Kenya: 2 or 3?, Tanzania 2 or 3?, Denmark: 5) (*total 13-15*)
MSc students: 15-19 September (Uganda:2, Kenya: 1) (*total 3*)
ICROFS: 15-19 September (*total 3*)
KOAN, TOAM and NOGAMU representatives: 17-19 September (also welcome to participate in the days before, which will be a mix of PhD course and supervision/write-shop in thematic groups) (*total 3*)
Total estimate of attendees: 31-34

Pre-course assignment for PhD and MSc students: Findings and Key Messages – translating study findings into usable knowledge

Each student will extract key-findings from their studies and explain how they could be used by farmers or other stakeholders, and if necessary what additional work has to be undertaken to make it useful for farmers or other stakeholders. Discuss how findings and/or key messages can be extended to end users and try to express the key messages in short and easily understood sentences. Guidelines for the pre-course assignment will be sent to all students in due time. Important: the guidelines will also contain instructions for new students who do not have findings and will be asked to solve the pre-course assignment in an alternative way. (*Responsible: Mette Vaarst*)

Programme structure:

- The write- shop part of the programme will consist of Session II, III, V, VIII, IX, XI. It will take place in the thematic groups. The supervisors will together prepare the plan and the process to be followed in each group for the involved sessions. This will include that all students will have to submit at least 2 draft papers to all supervisors by 1st August to initiate the write-shop process. Please take note of information provided under each session in the below programme.
- The course part of the programme mainly consists of Session IV in plenum. However, the pre-course assignment is also regarded as part of the course, but has been integrated with the write-shop in thematic groups.
- Synthesising knowledge and dissemination will take place in Session VI and VII. However, some of the write-shop sessions VIII and IX may also include activities to follow-up on decisions made in Session VI and VII on Wednesday.

Date	Monday, 15 September	Tuesday, 16 September	Wednesday, 17 September	Thursday, 18 September	Friday, 19 September
Item and participants	PhD course/Write-up (PhD students, Msc student and Supervisors)	PhD course/W-u (PhD students, Msc student and Supervisors)	Synthesising Knowledge (PhD students, Msc student and Supervisors) (NOAMs arrive)	Stakeholder workshop (Everybody: plus KOAN, TOAM, NOGAMU)	Write-up/Joint Stocktaking (Everybody: plus KOAN, TOAM, NOGAMU)
8:30-10:30	Session I Welcome and introduction to the programme <ul style="list-style-type: none"> Opening remarks (F. Kabi) Overall project review (N. Halsberg) Official opening of the workshop by the new principal of CAES (Prof. Benard Bashasha) Progress from the country team leaders (3x20 Min) (R. Wahome/K. Sibuga/ F. Kabi) 10 minute introduction on how to write publication-talk will focus on outcomes & expectations from the Write shop. (F. Kabi). 	Session IV PhD/MSc course: High value chains development in relation to global food systems, food sovereignty and global social change The course will consist of theoretical presentations of concepts, presentation from 'real life', and discussions. <i>Responsible for planning and coordination: M. Vaarst</i>	Session VI Synthesising knowledge for scientific and general dissemination Welcome and introduction to the programme for 17-19 Sept. <ul style="list-style-type: none"> Welcome and opening remarks (F. Kabi) Introduction to the programme for 17-19 Sept., general progress, summary of workshop day 1-2 (N. Halberg) Overview presentation of published ProGrOV work (by groups/national teams) Presentation and discussion of the outcomes of the pre-course assignment discussions (one presentation/groups) Presentation/input from NOAMs guideline from the key messages from the last workshop, how to extract messages for stakeholders (NOAMs) Discussion: follow-up to identification of key messages at 3rd ProGrOV workshop and new inputs (Introduction and chair: N. Halberg) A discussion background paper on synthesising knowledge incl. discussions and agreements from the 3 rd ProGrOV workshop. <i>Responsible: ICROFS</i>	Programme to be finalised by the Uganda team Presentations of synthesised key findings and dissemination messages from each of the MSc & PhD students or by groups of students within the thematic teams or national teams Feedback from stakeholders in plenary	Session VIII Write shop Publications to be worked on could include follow-up on decisions made in Session VII on: <ul style="list-style-type: none"> Individual research papers Joint research papers Project synthesis papers Additional project dissemination messages Expected outcomes of the write shop sessions will include draft synthesis paper, agreement on individual research papers & joint papers.
11:00-13:00	Session II Write shop start-up Introduction to Pre-course assignments and write-shop (M. Vaarst/L. Andreasen) Thereafter write shop will take place in teams. <i>The supervisors will in advance prepare a programme and a process for Session II, III, V, VIII, IX, and XI for their individual teams.</i>				Session IX Write shop - continued according to teams' individual plans.
13:00 – 14:00hrs	Lunch	Lunch	Lunch	Lunch	Lunch

14:00-15:30	<p>Session III Write shop Plenum (13.30-13.45): questions and clarifications</p> <p>Groups (13.45-17.00): follow individual group programmes</p> <p>The programme of the afternoon must include presentations of pre-course assignments with discussions on the extraction of findings from the studies.</p> <p>This may also include preparation of the pre-course assignments slides into posters or display on day 3 where the project is working in plenum, and for day 4, the stakeholder workshop.</p> <p>Overview of results to be prepared for presentation by the group in Session VI on Wednesday morning.</p>	<p>Session V Write shop The programme for this afternoon should include identification of joint publications within the group. The session may also include reviewing joint presentations for the Thursday Stakeholder Workshop</p>	<p>Session VII Synthesising knowledge for scientific and general dissemination - continued</p> <p>Discussions on themes, messages, activities and processes.</p> <p><i>Expected outcome of the day: an agreement on what deliverables from the project and commitment from NOAMs for dissemination</i></p>	<ul style="list-style-type: none"> • Presentation from NOGAMU • Selected stakeholder presentations (NOGAMU to assist in choosing of the stakeholders will presentation) • Feedback from plenary • Forge a way forward informed by the current scientific knowledge & status in the ground 	<p>Session X Joint stocktaking & brainstorming ProGrOV 2. <i>(Session chairman: Niels Halberg)</i> 13:30 – 14:30</p> <hr/> <p>Session XI Write shop 14:30 – 16:30</p> <p>- continued according to teams' individual plans.</p> <hr/> <p>Official Closure 16:30 – 17:00</p>
15:30-17:00					
	Dinner	Dinner	Dinner	Dinner	Dinner/departure
Evening	Individual Supervision	PSC meeting (only PSC members)	Social evening to visit the Ndere centre	Brainstorming on developing a research platform on organic/ agroecological systems Members of Capacity Building Task Force - not obligatory for students but are welcome to attend)	No programme/departure